



AERC Application

From:

Name _____
Address _____
Home Phone _____
Work Phone _____
Email _____

Mail To:

MTM Management Associates
PO Box 506
Damascus MD 20872
301-253-1222 (phone)
Or email documents to:
hoa@hollybrookehoa.org

In accordance with the Covenants referred to in my deed, I hereby request written consent from the Derwood Station South Homeowners Association, for the following changes to the exterior of my home.

What will change (check all that apply):

- | | | | |
|-----------------------------------|-----------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Deck | <input type="checkbox"/> Shed | <input type="checkbox"/> Color | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> Door | <input type="checkbox"/> Shingles | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Do it myself |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> Shutters | <input type="checkbox"/> Lights | <input type="checkbox"/> New |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Siding | <input type="checkbox"/> Material | <input type="checkbox"/> Replacement |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Sunroom | <input type="checkbox"/> Style | <input type="checkbox"/> Front |
| <input type="checkbox"/> Porch | <input type="checkbox"/> Walkway | | <input type="checkbox"/> Back |
| <input type="checkbox"/> Roof | <input type="checkbox"/> Windows | | <input type="checkbox"/> Side |

New Storm Door: style A or B or C (circle one)

Description: *(be specific - the more you provide, the better we understand what you want to do)*

What is attached to this application (check all that apply):

- Plat with a drawing of request – *please show the “footprint” or location of the change*
- Brochures – *pictures help a lot*
- Design drawings – *professional or hand drawn is OK, be complete and give dimensions in feet*
- Color sample – *we would like to see it*

I understand that it is my responsibility (or my contractor’s) to obtain a Building Permit if it is required, and to make all changes in accordance with the Montgomery County Building Codes.

Homeowner’s Signature _____

Date _____

AERC RESPONSE

APPROVED: NOT APPROVED: DATE: _____

Comments: _____

AERC Signature _____

Application Expires _____